

# GREATER EBENEZER MISSIONARY BAPTIST CHURCH

---

Rev. DeNon A. Porter, Pastor

## Funeral and Bereavement Support Information

The Solace Ministry assists families by providing support, comfort and help in planning the funeral/memorial service for members and their families. Please contact our Solace Ministry Coordinator, Sister Althelia Billingsley (323)687-7110 available 7AM – 7PM, to begin the process of planning. Please know that we walk alongside you in your season of grief. Every effort will be made to accommodate the family's requests and provide a response to the date requested within 24 hours (M-F) from initial contact.

- *Funeral/Memorial Services are provided for church members and their families at no cost. This includes:*
  - *Use of church for service*
  - *Minister to officiate/eulogize during service*
  - *Repast following the service/burial*
  
- *Please provide to the Solace Ministry Coordinator:*
  - *Decedent's name*
  - *Date of death*
  - *Date of birth*
  - *Address where condolences can be mailed*
  - *Funeral home*
  - *Contact name and number*
  - *Contact's relationship to the deceased*
  - *Requested date of funeral/memorial service*
  
- *Services may be scheduled Tuesday-Saturday beginning at 10AM or 11AM.*
  
- *Special requests for recorded music, choral selections and speakers should be submitted directly to the Solace Ministry Coordinator.*
  
- *The final order of service should be provided to the Solace Ministry Coordinator at least 72 hours prior to the service for review.*

- *Video presentations must be submitted to the Solace Ministry Coordinator no later than 2 business days prior to the funeral for approval.*
  - *Acceptable formats include PowerPoint and other media formats*
  - *Video should not exceed six (6) minutes in length*
  - *Secular music **will not** be permitted*

### **Repast**

- *A repast will be provided for the immediate family, out of town guests and close friends at no cost.*
- *No outside food will be allowed.*
- *There is a 20 person minimum and 100 person maximum for repasts.*
- *Repast will last no more than 90 minutes.*
- *Food can be delivered to another location within the local Los Angeles area, if repast is not held at GEMBCLA.*

### **Resolutions/Tributes**

- *Resolutions/Tributes for funerals held at GEMBCLA will be provided directly to family.*
- *Resolutions/Tributes for local funerals not held at GEMBCLA - We send a solace representative to the service who reads the resolution/tribute and gives it to the family.*
- *Resolutions/Tributes for funerals held out of town will be forwarded to funeral home or given to family member attending service.*